

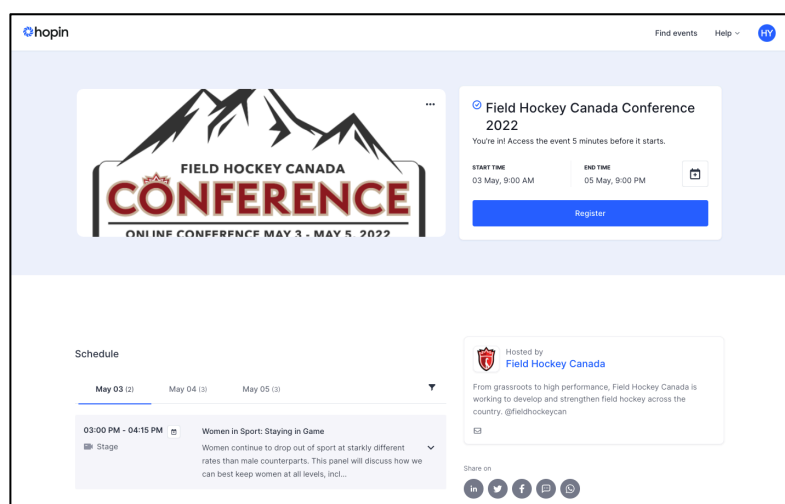


Field Hockey Canada Online Conference: How to Use Hop In

This document has been created to assist conference guests with the use of the Hop In platform, by providing information on how to create your free account and key facts about how it works.

CREATE YOUR FREE ACCOUNT

1. Head to the conference link to create your FREE account:
<https://hopin.com/events/field-hockey-canada-conference-2022>



2. Input your name and email, then click register.

REGISTRATION

Field Hockey Canada Conference 2022
May 03, 9:00 AM → May 05, 2:00 PM

Free

Quick Registration
Create an account with your email only - no password needed. We'll send you a link to join the event.
Already have a Hopin account? [Sign in](#) to register automatically.

BASIC INFORMATION

First name Last name

Email

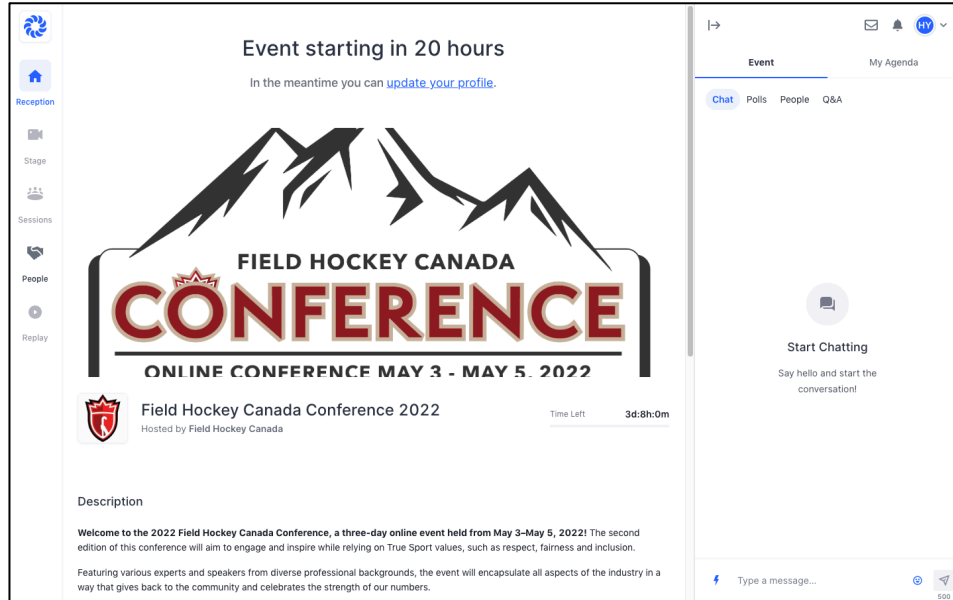
REGISTRATION SUMMARY
Free (x1)

[Register](#)

By clicking "Register" you are creating a Hopin account and agree to [Hopin's Terms & Conditions](#), [Platform Terms](#) and the [Privacy Policy](#).

HOW TO USE HOP IN

1. On the left-hand side there are five dashboard symbols to choose from, each leading to a different section on the platform.



This is the main lobby where you can read the conference description and access the full schedule.

Stage



This is where the majority of our sessions will reside. You can click this icon to join a session, once it is live.

Sessions



This is where we will host breakout rooms for the Community Roundtable session.

People



This is where you can network with other guests or presenters throughout the conference. It allows you to message an individual to connect or hop in a quick 3-minute call.

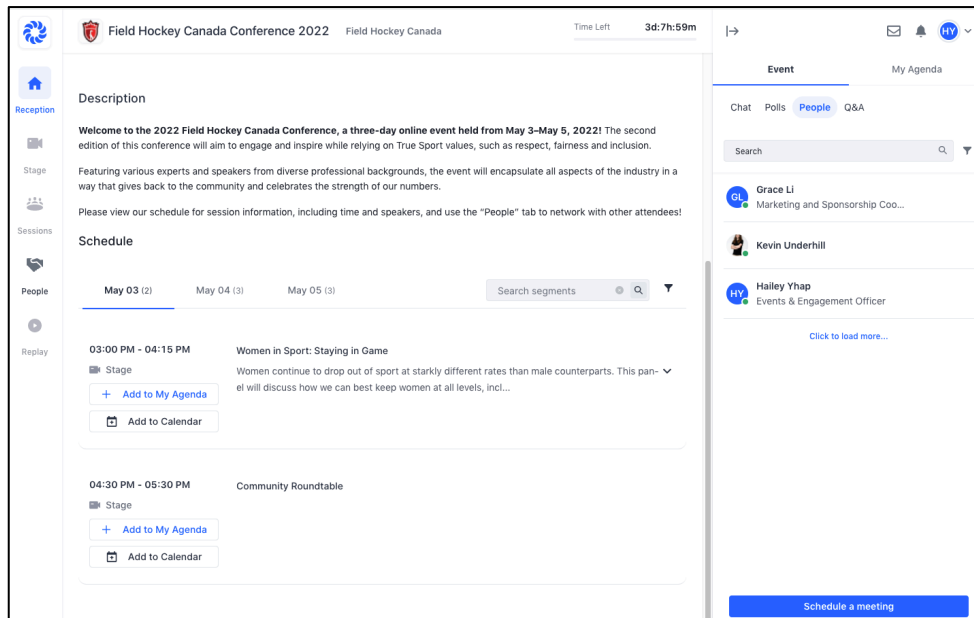
Replay



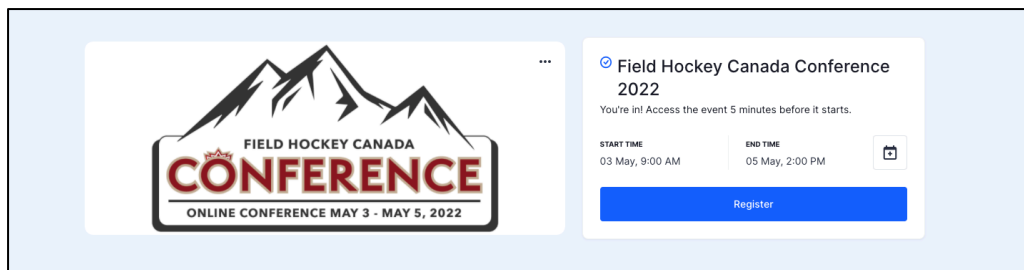
This is where you can replay any sessions you might have missed.

Reception

2. On the right-hand side, if you click the arrow a chat box will appear. This is where you can chat during the conference sessions to write comments, answer polls that are provided or input questions.



3. Please be aware that each time you click on the conference link, it will prompt you to register, even if you already have. Click 'register' and you'll enter directly into the conference homepage.



4. Throughout the conference, you may receive notifications from Hop In to fill in an event survey. We highly encourage you to answer these quick surveys to provide us with feedback on the conference.
5. It is important to note that there is a delay between the presenters who are "back stage" and the attendees who are viewing the presentation from the "main stage". As such, when you are typing out a question in the chat box, please recognize that the presenters may not see it right away due to a 10-15 second delay.